# Relationship with Shareholders and Investors

The TEL Group emphasizes fair, equitable, and timely disclosure of information to and dialogues with shareholders and investors, both in Japan and overseas.

#### Information Disclosure

### **Approaches to Information Disclosure**

Tokyo Electron is committed to disclosing information about the Company in a fair, prompt and accurate manner, to ensure that all stakeholders, including shareholders and other investors, can obtain an accurate, in-depth understanding of the Company and its activities, and evaluate the Company's corporate value appropriately. The Company also solicits feedback from its stakeholders as part of its information disclosure activities, and uses the feedback as a point of reference to guide corporate management.

#### **Information Disclosure Methods**

If it is subject to the marketable securities listing regulations (material information), Tokyo Electron will release information simultaneously in a press release and via the Tokyo Stock Exchange's "Timely Disclosure Network" (DTnet), and will post the Information on its website as soon as possible, following the official announcement. Even when it does not fall into the category of "material information," the Company will voluntarily disclose information which may be of interest to stakeholders, in a fair, accurate, and easy-to-understand manner, either on its website or in printed form, through various means of communication.

To ensure that foreign investors have fair and equal access to the information, the Company strives to disclose all information

simultaneously in Japanese and English. However, due to the time required for translation, there may be cases where the posting of English information to the website is delayed slightly.



TEL webpage for investor relations

### Communicating with Shareholders and Investors

### **Annual Shareholders' Meeting**

To encourage lively discussions at annual shareholders' meetings and to encourage them to exercise their voting rights, invitations are sent out early-more than three weeks prior to the meeting-and for the convenience of our shareholders, we work to avoid the date when most major Japanese companies hold their shareholders' meetings. Tokyo Electron participates in the web-based voting platform for institutional investors operated by Investor Communications Japan Inc. (ICJ). To supplement the above shareholder

meeting related initiatives, Tokyo Electron's website carries notice of convocation. notice of resolution and materials of shareholders' meetings. An English version of the notice of convocation of Annual General Meeting of Shareholders is also provided.



Annual shareholders' meeting

## **Financial Results Briefing**

Tokyo Electron conducts meetings to discuss its financial results with securities analysts and investors; these meetings are also open to members of the press. The Company makes audio recordings of its fiscal year-end and mid-term financial results meetings, and posts these recordings on the Company's website. All of the documents distributed at its quarterly financial results meetings are also posted on the website.

# **Publicized IR-related Materials**







Materials prepared for an Presentation materials used annual shareholders' meeting at a results briefing

Financial summary





Annual report



## **Tokyo Electron is** a constituent of the FTSE4Good Global Index.

Since September 2003, Tokyo Electron has been chosen for the FTSE4Good Global Index, which is a CSR index provided by the FTSE Group. The FTSE Group is a world leading index firm, a joint venture between the Financial Times newspaper and the London Stock Exchange.

