



TOKYO ELECTRON EUROPE LIMITED

## Product Compliance and Advocacy Team Leader

*Region: Belgium*



### The ROLE in summary

Tokyo Electron is a leading global manufacturer of innovative production systems for the semiconductor industry. With a team of more than 14,000 employees in 19 different countries, we are continuously working on developing high-quality, technologically qualitative products.

A position has become available for a Product Compliance and Advocacy Team Leader working in our Quality, Health, Safety and Environmental Department (QHSE).

The European Union is a primary driver for product related safety and environmental regulations, many of which are subsequently adopted worldwide. TEE is strategically positioned to support the TEL Global Advocacy and Compliance team, by ensuring that specific needs of the semiconductor equipment industry are communicated and explained to the appropriate EU institutions. TEE is also well placed to communicate and explain the impact of product related EU regulations on TEL's business operations.

### Office base & Travelling

- This position is office based in our European Leuven Office
- Travel is required as part of this role

### Type of Contract

- Permanent (37.5 hours per week)

### Your Responsibilities

The successful candidate will be responsible for providing leadership and support in the following areas (but not limited to):

- Supporting and coordinating activities required to ensure Product Safety and Environmental compliance (Product Compliance) across multiple product lines.
- Conduct meticulous reviews of product safety/environmental Directives, regulations, pending legislation and related standards that may directly or indirectly, affect our business.
- Work within TEL's Global Advocacy team to assess the impact of proposed product related legislation and prepare alternative proposals or amendments.
- As directed by TEL's Global Advocacy team support industry association (SEMI) working groups to lobby regulators on proposed legislation.
- Conduct risk analysis on subsequent effects to business, prepare and present appropriate reports for senior management.
- Working with TEE departmental managers and TEL Corporate Product team, identify effective TEL/TEE business solutions to mitigate the business risks.
- Working with the TEL Global Advocacy team to drive continuous improvement in company processes directed at 100% compliance

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- Support TEE sales and service teams to address regulatory, or standards related concerns from TEE customers, attending customer meetings where appropriate
  - Attending TEL meetings and seminars on related compliance subjects in Europe, USA and Japan.
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#### Your skills and experience

- Educated to degree level or with relevant experience.
- Engineering background
- Appreciation of Product Compliance requirements for large-scale industrial equipment
- Improvement oriented
- Attention to detail is critical
- Ability to absorb, analyse and articulate legislative documents and standards. Specifically, to review current and proposed legislation and standards and to subsequently interpret the potential impact on company operations.
- Able to prepare and articulate persuasive technical arguments.
- Understanding of chemicals legislation as it applies to chemical substances incorporated into products.
- Experience in a similar highly disciplined industry (Aerospace, Nuclear, Automotive, etc.) would be desirable
- SharePoint, PowerPoint, MS Office Excel, Word, Visio, etc.
- Understanding of specific legislation as it relates to TEL's equipment, including safety and environmental impact of our equipment.
- Experience of Advocacy in any related industry.

In addition we are looking for an individual that

- Is flexible & adaptable
  - Ability to multitask on various projects.
  - Has the ability to communicate effectively with internal and external stakeholders
  - Has good organisation and team management skills
  - Has the ability to work under pressure
  - Has an exceptional attention to detail
  - A willingness to continue developing within the role and the organisation
- Being a team player is essential. Fluency in English is essential. Proficiency in a second European language and/or Japanese is advantageous. Ability to solve problems

#### What we offer

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- Training will be provided to the successful Applicant.
  - An exciting field of work within an ever-developing and growing environment.
  - A corporate culture defined by friendliness and mutual respect.
  - Working in a motivated and supportive team
  - A competitive and Attractive remuneration package
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TEL provides Equal Employment Opportunity for all individuals.